

OFFICE OF FINANCIAL AID
SATISFACTORY ACADEMIC PROGRESS POLICY

To receive assistance under the Federal Student Aid (FSA) Programs, a student must meet the Standards of Academic Progress. The University has established a satisfactory progress policy for the purpose of monitoring whether the student meets these standards. For purposes of this rule and the receipt of financial aid, the Standards of Satisfactory Academic Progress are reviewed at the end of each semester.

Satisfactory Academic Progress is based on four measures:

1. Qualitative – GPA Requirements:

Financial aid recipients must maintain a minimum cumulative GPA for his or her academic standing. Remedial/foundation courses are evaluated within this factor because remedial coursework is part of a student's cumulative GPA. Please note, although The University of Findlay accepts transfer credit hours, the transfer hour is viewed as "pass/fail" in terms of GPA: we do not evaluate and weight transfer GPA.

Undergraduate Program Students

Must maintain a 2.0 cumulative GPA

A 2.0 semester GPA could result in a warning status

Graduate/Professional Program Students

Must maintain a 3.0 cumulative GPA

A 3.0 semester GPA could result in a warning status

2. Quantitative – Credit Hour Completion Rate:

All Students must successfully complete a minimum of 67% of all of the courses they attempt. All completed, incomplete, withdrawal, noncredit, repeated, and failed course grades are considered credits attempted. The University of Findlay will include all courses in which the student remained past the add or drop period and earned a grade of "WD" or its equivalent. This percentage will be calculated by taking the number of completed credits divided by the credits attempted.

3. Maximum Time Frame

(Undergraduate Students Only). To receive a degree, a full-time student may attempt up to 186 hours (150 percent of the 124 semesters hours required for a typical bachelor's degree). Original hours for failed, withdrawn, repeated courses and transfer hours accepted toward The University of Findlay's graduation requirements are included in the calculation of maximum time-frame of 186 attempted hours. Students that change their majors and transfer from other institutions are subject to the same maximum time frame limitations. Students attending less than full-time must still complete 67% of the courses they attempt.

4. Repeated Coursework

A student who repeats a failed course will receive financial aid for the repeated course each time it is attempted. A student who repeats a previously passed course in order to receive a higher grade can only receive financial aid for the repeated course one time. Note that credits for all attempted courses, including repeated courses, count in the maximum time frame calculation. All grades will be part of the GPA calculation for qualitative Satisfactory Academic Progress purposes. A repeated course grade will not replace the prior grade for this review rather all grades will be calculated separately.

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SAP Procedures

After each semester (including summer if courses are taken), the financial aid office will review completion rate, timeframe, and GPA for each student enrolled in that semester. If a student falls within one of these statutes a letter and email is sent. Depending on the student's status relative to these factors, the student's progress for financial aid purposes will be determined as follows:

1. Financial Aid Warning status

As outlined above, a student is automatically placed on financial aid warning (no appeal needed) for one semester and the student continues to receive financial aid for which they are eligible. However, it may be determined that is not mathematically possible for the student to meet either the qualitative and/or quantitative measures by the end of just one semester. In this situation, the student would be notified in a letter that before they are allowed to continue, they must develop an academic plan for their pace of progression that will extend beyond one semester. Details about how this plan, which must be approved, will be enclosed with the financial aid warning letter.

2. Financial Aid Probation status

A student not meeting the standards for academic progress after a semester of financial aid warning will have their aid terminated. A student who has had financial aid terminated has the opportunity to appeal such action to the financial aid appeals committee within 30 days of the Financial Aid notification by submitting the Satisfactory Academic Progress Appeal form. The appeal may be on the basis of any undue hardship or unforeseen circumstances (e.g., documented serious illness, severe injury or death of a family member).

During approved financial aid probation, a student will receive the financial aid for which he or she is eligible. At the end of the probation period, a student who meets all of the satisfactory academic progress requirements will be removed from financial aid probation and move in to good standing. When it has been determined, a student has failed to meet any one or more measures of satisfactory academic progress (SAP) the student's financial aid eligibility will be terminated.

Students on probation will be placed on an Academic Plan. This plan will provide the student the opportunity to earn hours to successfully meet the Quantitative and Qualitative measurements of Satisfactory Academic Progress towards a degree within a designated timeframe.

3. Termination of Financial Aid Status

Applies to students who have not met the requirements for completion rate, GPA, and attempted hours after his/her warning period and are not on financial aid probation nor have an approved appeal. Or for students who after appealing has not met the academic plan provided and are not in good standing.

4. Termination Forever at The University of Findlay

Applies to students who have appealed and been approved on Probation with an Academic Plan, and have failed to meet that academic plan. Students that have their aid terminated forever are not longer eligible for Federal or State aid at The University of Findlay.