

GRADUATE COUNCIL MINUTES

Monday, May 5, 2008

3:30 pm

Council Members:

COB

Nabarun Ghose
Shiv Gupta (A)
John Wolper

COE

Mary Cameron
Julie McIntosh(A)
Chris Moser (A)

COHP

Jackie Chamberlin
Cyndy Goodwin (A)
Sharon Walsh

COLA

Paul Chwialkowski
John Leach (A)
Matthew Stolick

COS

Bill Carter (A)
Bill Doyle
Gwynne Rife

Chair: Mary Cameron

Ex-Officio:

Tony Goedde, Registrar
Tom Dillon, Graduate Dean
Robert Schirmer, Library Director (A)
Grant Wilkinson, Parliamentarian

Heather Riffle, Graduate and Professional Studies
Todd Beitzel, Faculty Senate Representative (A)
Sara Hingson, Director of External Academic Affairs
Braden Kriegel, Graduate Student Representative

Chair, M. Cameron, called the meeting to order.

M. Cameron asked for a motion to approve the minutes of the March 31st meeting. Wolper made a motion to accept last month's minutes, seconded by Ghose. MOTION passed as noted.

Report of the Registrar

T. Goedde announced that grades are due by May 7th. The office is also preparing for the first New Student Registration of the summer that is on May 12th.

Report of the Graduate Student Representative

B. Kriegel noted that he had reported to the Board the information on the Graduate Student survey that was conducted this year. The survey had 14 questions and was hosted online for students to take for a period of one week. A total of 176 students responded to the survey and responses are broken down by gender, program, and year. Some results noted that year 3 students had rated higher on responses than year 1 or 2 students. Wolper asked if this is something that is planned for every year. Dillon responded that the idea is to refine and tweak this survey and begin to collect data more frequently. Kriegel noted that the Board's response to the survey was positive; however they would like to see increased demographic separation. Suggestions for demographics were separation of age, international from domestic student responses, and online from on-campus students.

B. Kriegel also introduced Linda Osei, a student in the Master of Science in Environmental, Safety and Health Management program. She will be representing Graduate Students at Graduate Council and Board of Trustees meetings the 2008-2009 year. B. Kriegel was thanked for his consistent involvement in Grad Council, and for his initiative in implementing the survey.

Report of the Director of External Academic Affairs

S. Hingson reported that a response is being awaited from the OBR liaison to approve the Physician Assistant OBR proposal. Moving along also on the College of Education HLC proposal.

Report of the Library Director

No Report

Report of the Graduate Dean

T. Dillon reported that the membership with Eduventures had begun on April 1st, and since then have attended a few online workshops, and been introduced to overwhelming amounts of information and data. Hope to bring a representative to campus in the next few weeks.

The Physical Therapy program is awaiting notice for approval of the DPT from the Higher Learning Commission.

T. Dillon also introduced Jill Gear, Director of Grants and Contracts Administration. She is currently housed in Old Main, room #10. She is already trying to streamline the processes and make procedures run smoothly. Jill has also scheduled several information sessions for faculty and staff over the next few months.

Committee Reports

Curriculum:

B. Doyle reported that the committee had met and approved the proposals to be discussed under new business.

Faculty Standards: P. Chwialkowski had discussed the handout on changes made to the guidelines for the appointment and re-appointment for graduate faculty. Changes or additions were noted in italics. This is just a proposed document and welcomes any changes or suggestions. The hope is to finalize the document and vote on approval in the fall.

Student Standards: G. Rife reported that the committee met to review appeals. Meetings are also scheduled periodically for the summer.

Admissions and Recruitment: J. Wolper noted that the committee had not met. However, revisions are still being done to the final view sheet of graduate admission.

Research and Scholarship: Walsh reported the committee met in April. A hand out on capstone projects, for information only, was distributed to the council for review.

OLD BUSINESS

J. Wolper reported that he has been elected as the Faculty representative to the Board of Trustees. As a note the Council may want to make sure that wording gets changed or added to notify the Board that the Graduate Council is separate from the Faculty Senate.

NEW BUSINESS

S. Walsh made a motion, second by B. Doyle to approve the motion to charge Dr. Tom Dillon and Dr. Dan May to investigate designation of several current University of Findlay faculty as statistical consultants. For this service to the community of The University of Findlay, the individuals identified should receive 3 hours of academic release time or compensation per academic year. Discussion was led by Walsh that input from each of the Colleges was surveyed to see if this service would be utilized. Attached to the proposal are the responses. M. Cameron called a vote. MOTION passed.

S. Stevens brought to the table four proposals for changes to the Master's of Athletic Training Program. G. Rife made a motion, second by Stolick to approve all 4 proposals as stated. The first proposal is to change the course description and increase the number of credit hours for ATTR521 Clinical Education I from 2 credit hours to 4 credit hours. The second proposals requested to change the course description and increase the credit hours for the remaining Clinical Education courses (ATTR 522, 523, 524) from 3 credit hours to 4 credit hours. The third proposal is to change the course description and increase the credit hours for ATTR 520 Medical Conditions from 3 credit hours to 5. The fourth proposal is to delete HEPR 549 Pharmacology from the ATTR curriculum. M. Cameron called for a vote. MOTION passed.

D. Stansloski proposed that the Council approve the seven elective courses for the Department of Pharmacy. It is noted that these elective courses will be offered to P5 level students. N. Ghose made a motion, seconded by Stolick to approve the seven elective courses as presented. M. Cameron called for a vote. MOTION passed.

R. Frampton presented three proposals to the Council for approval. A motion to approve was made by Walsh, seconded by Rife. The proposals are to delete PHTH 549 Anatomy from the Physical Therapy program. Also to add the courses PHTH 564 Anatomy I for 3 credit hours and PHTH 565 Anatomy II also for 3 credit hours. These changes will go into effect if the DPT program is approved. M. Cameron called for a vote. MOTION passed.

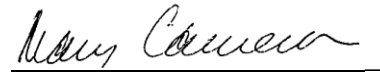
B. Doyle made a motion, second by Stolick to approve the proposed changes to the ENVM program courses ENVM 501 and ENVM 503. The changes would increase the number of credit hours for these courses from 1 to 2 credit hours. The rationale is that the course load involved in the courses necessitates an increase in credit hours. M. Cameron called for a vote. MOTION passed.

M. Cameron called for nominations for next year's Graduate Council Chair. M. Cameron nominated G. Rife, seconded by J. Wolper. Rife accepted the nomination for the position. M. Cameron called for a vote. MOTION passed.

INFORMATION ONLY

No Information

There was a motion to adjourn at 5:00 pm.


Dr. Mary Cameron, Chair

May 9, 2008
Date